

BOARD MEETING

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College was held on **Monday, April 19, 2021 at 4:00 p.m.** or thereafter via <https://us02web.zoom.us/j/81556295814> OR (1) 646-876-9923/ Meeting ID: 81556295814 the following matters were submitted for consideration and action.*

Present: Ned Schneier, Chairman; Phil Abitabile, Kelly Konsul, Maryanne Lee, Peter Markou, Peter O’Hara, Barbara Slutzky and Emily Kratz, Student Trustee

Excused: Bruce Bohnsack

Others Present: Carlee Drummer, President; George Timmons, Provost and Vice President of Academic Affairs; Dianne Topples, Vice President of Administration; and Mary Garafalo, Executive Secretary to the Board of Trustees

1. **Call to Order, 4:00 p.m.**
2. **Roll Call, quorum present**
3. **Request for Approval of Agenda**
Motion: Ms. Lee; **Seconded:** Ms. Slutzky
Vote: Yes – 8; No – 0; Abstention(s) – 0
Resolution: Accepted
4. **Request for Approval of the Items in the Consent Agenda**
Motion: Ms. Slutzky; **Seconded:** Mr. O’Hara
Vote: Yes – 8; No – 0; Abstention(s) – 0
Resolution: Accepted
5. **Introduction of Guests and Items from the Floor**
Berne Bendel, Associate Professor of Education/Psychology; Gregg Berninger, Professor of English; DawnMarie Blasl, Director of College-in the-High-School; Catherine Carlson, Director of Accessibility Services, William DeLuca, Professor of Criminal Justice; Geralynn Demarest, Professor, Librarian and Department Chairperson for Library and Media Services; Joan Koweek, Executive Director of Columbia-Greene Community Foundation; Casey O’Brien, Interim Assistant Dean of Academic Affairs; Michael Phippen, Professor of Transitional Studies
6. **Moment of Silence**
Malcolm Cecil
Francis Paul Stabile, Jr.

7. **President's Report** **Enrollment**

Registration for the summer and fall 2021 semesters opened on Monday, March 22. Kudos to an amazing team of people who developed a fall schedule that will permit more students to return to campus – but also provides the opportunity for virtual learning through online, remote, and hybrid options. Advisors tell me that currently enrolled students are showing a preference for virtual modalities, and we imagine that entering students will choose in-person classes. Summer enrollment is looking very positive – as of this morning, up 47 in headcount.

Operations Updates

The College administers COVID-19 tests every week to all on-campus students and employees, and the Columbia County Department of Health continues to use Columbia-Greene as a vaccination POD (Point of Distribution). Since January 3, DOH has distributed more than 10,000 doses of the vaccine on campus. Our second-year nursing students are still helping to administer the vaccine.

Awards and Recognitions

Congratulations to our Student Trustee, Emily Kratz, for receiving the Chancellor's Award for Excellence! This is the highest honor SUNY bestows every year, and Emily, we could not be prouder of you and your accomplishments during your time at Columbia-Greene. Also, on Wednesday, April 21, Emily and her fellow class of 2021 colleague Meredith Cavanagh will be honored as this year's members of the All-New York Academic Team sponsored by SUNY, the New York Community College Associate of Presidents, the Coca-Cola Scholars Foundation, and the Phi Theta Kappa Honor Society. This prestigious award recognizes outstanding academic achievement as well as an impressive record of leadership and service to the College and their community. Both will be continuing their education this fall – Meredith will be pursuing her Bachelor of Science in Nursing at our partner institution SUNY Delhi, and Emily will be seeking a degree in psychology at a yet unnamed college or university. Congratulations to both on this honor.

*Olive Shaffer will be participating in a virtual panel discussion sponsored by the Berkshire Taconic Community Foundation and facilitated by Robert Putnam, author of *The Upswing*. The discussion is part of a series entitled, "Bridging Divides. Healing Communities".*

Joan Koweek is featured on the cover of Hudson Connection this month. The story explores her family's long and storied history in Hudson as well as her connection to the College.

Miscellany

- *The Caravan Commencement we currently have 90 people participating. Our nursing graduates will be recognized as a group, at the end of the caravan.*
- *Hope Rocks CoGreene, organized by Dawn DeFino and Joe Scampoli returns on May 13 at the Greenville Drive-in. Tickets are \$10/carload.*

- *We will be launching the “Learn and Earn” collaboration with The Olana Partnership and the Olana State Historic Site at a press conference on May 4 at 10 a.m.*

8. Trustee Reports

Chairman Schneier, reported:

Kelly Konsul, our newest Board member has agreed to join the Finance Committee.

Student Trustee, Emily Kratz reported:

Student Activities:

There are 2 students who have fulfilled the requirements to be Student Senators.

A trivia contest “April Trivia” was sent to all students via e-mail, which resulted in a good response. A \$30 Walmart gift card was sent to the winner. Also, we are currently doing a Virtual Scavenger Hunt.

Athletics Department:

A heartfelt welcome to our new softball coach, Kali Drum from Windham, NY.

The Esports team landed the 2-place spot in their bracket, but unfortunately was knocked out of the playoff by HVCC.

We are still seeking coaches for Men’s and Women’s Basketball.

The Baseball and Women’s Soccer teams are still having Letters of Intent signings. The Women’s Soccer team will start one-day-a-week limited workouts. Also, the Columbia County Sheriff’s Association donated masks to our Athletic Department.

We unfortunately did not win the SUNY Mascot Madness this year. The “Red Dragons” from SUNY Oneonta were the overall winners for this competition.

Personal:

Thank you to the board members for the kind messages extended to me after the Chancellor’s Award Ceremony!

9. Vice President’s Report

Vice President of Administration, Dianne Topple submitted her report at the Finance Committee Meeting

Provost and Vice President of Academic Affairs, George Timmons reported:

Academic Affairs

- *The College is in the process of searching for a Dean of Academic Affairs, Dean of Student Development, Director of Institutional Research and Effectiveness, Faculty for Construction Technology and Help Desk Technician. The search committees were finalized and or actively reviewing applications. The expectation is to have all positions filled for the start of the Fall 2021 semester.*

- *The Strategic Planning Committee (SPC) held a 3-hour workshop with the Strategic Planning consultant to finalize a draft of the institutional priorities in a S.M.A.R.T goal format. The SPC will wordsmith the final priorities and work with key stakeholders to develop tactics and goals to achieve institutional priorities.*
- *I would like to recognize Dan Connor, Professor of Arts & Humanities work of a nuclear plant image, that was used during a recent 60-Minutes interview with Bill Gates. Please join me in saying “Congratulations, Dan!” on his recent accomplishment.*
- *The Middle States Self-Study Steering Committee met at the beginning of March to discuss the College's identified institutional priorities. The steering committee is making progress as the development of the self-study design document has begun. The seven working groups, along with our Communication and Evidence Managers, have been assigned to complete various sections of the document, which is due to the Middle States Commission at the end of the Spring semester.*
- *CITHS – spring enrollment is at 514. The CITHS Summer program is being worked on and new courses will be added. Renowned Author – Taylor Mali will be presenting on May 4th to CITHS stakeholders. Also, invited are members of the C-GCC campus community.*
- *President Drummer, Provost Timmons, and Dawn Wrigley, Chair of Nursing Division met with the leadership team of Columbia Memorial Hospital to explore ways to strengthen our partnerships and better serve the community.*
- *The College has received laptops and docking stations, and two monitors for all faculty, staff, and administrators. The new equipment will increase the mobility and productivity of all employees. CIS will be distributing this equipment over the coming weeks. CIS is also actively working on the implementation of the new phone and wi-fi system.*

Student Services Update

- *The Graduation Committee continues to make significant progress with the planning for the Caravan Commencement. A dress rehearsal is scheduled for Thursday, May 13, 2021. This year's commencement will have approximately 90 students participating.*
- *C-GCC continues to make forward strides in our effort to recruit students. We have recently partnered with Liaison. Liaison provides an easy-to-use, configurable, cloud-based platform to identify, recruit, admit and enroll best-fit students. Specifically, the software allows for a centralized application and enrollment solution that includes marketing and CRM.*
- *Professor Stacey Hills is partnering with the Office of Career Success to present a series of “Success in Business” (virtual) seminars featuring local professionals. Amy Bonville from Columbia Tent was the first featured speaker and presented a case study about upscaling businesses. Also, Bryanna Mehling, an Employee and Organizational Development Manager, will be sharing her experiences in the Enterprise Manager Trainee program and finding the right “culture match” during a job search.*

10. New Business/Other

11. News Release Summary

12. Announcement of the May Meeting

Monday, May 17, 2021 at 3:30 p.m.

13. Executive Session

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion: Mr. Markou; **Seconded:** Mr. O’Hara

Vote: Yes - 8; No - 0; Abstention(s) – 0

Resolution: Accepted

Entered Executive Session at: 4:36 p.m.

Motion: Ms. Konsul; **Seconded:** Mr. Abitabile

Vote: Yes - 8; No - 0; Abstention(s) – 0

Exited Executive Sessions at: 5:00 p.m.

Approved Resolution No. 0421-2182 Amend Unclassified Professional Titles

Motion: Ms. Lee; **Seconded:** Ms. Slutzky

Vote: Yes - 8; No - 0; Abstention(s) – 0

Resolution: Accepted

14. Adjournment:

Motion: Mr. O’Hara; **Seconded:** Ms. Lee

Vote: Yes – 8; No – 0 ; Abstention(s) – 0

Resolution Accepted

Adjournment at: 5:01 p.m.

Edward Schneier

Edward Schneier
Chairman, Board of Trustees

Mary E. Garafalo

Mary E. Garafalo
Executive Secretary to the Board

Consent Agenda

April 19, 2021

Approval of the Minutes from March 15, 2021 Board Meeting

Capital Fund Expenditures

- a. Warrant No. 20, Operating Warrant CO6140
- b. Warrant No. 33, Renovations and Improvements C06138

Operating Warrant Approval

- a. Warrant No. 03-21, Operating Warrant

Resolutions

- a. Resolution No. 0421-2180 to Accept Colonial Subaru of Kingston NY Donation to the Automotive Program
- b. Resolution No. 0421-2181 to Accept Vehicle Donation from Kinderhook Toyota to the Automotive Program