

BOARD MEETING

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College was held on **Monday, May 17, 2021 at 4:00 p.m.** or thereafter Via <https://us02web.zoom.us/j/83641285649> AND (1) 646-876-9923/Meeting ID: 83641285649 the following matters were submitted for consideration and action.*

Present: Ned Schneier, Chairman; Bruce Bohnsack, Maryanne Lee, Peter O’Hara, Barbara Slutzky and Emily Kratz, Student Trustee

Excused: Phil Abitabile, Kelly Konsul and Peter Markou

Others Present: Carlee Drummer, President; George Timmons, Provost/Senior Vice President of Academic and Student Affairs; Dianne Topple, Vice President of Administration and Chief Financial Officer; and Mary Garafalo, Executive Secretary to the Board of Trustees

1. Call to Order, 4:04 p.m.

2. Roll Call, quorum present

3. Request for Approval of Agenda

Motion: Mr. O’Hara; **Seconded:** Ms. Lee

Vote: Yes – 6; No – 0; Abstention(s) – 0

Resolution: Accepted

4. Request for Approval of the Items in the Consent Agenda

Motion: Mr. Bohnsack; **Seconded:** Ms. Lee

Vote: Yes – 6; No – 0; Abstention(s) – 0

Resolution: Accepted

5. Introduction of Guests and Items from the Floor

Gregg Berninger, Professor of English; Catherine Carlson, Director of Accessibility Services; William DeLuca, Professor Criminal Justice; Geralynn Demarest, Professor, Librarian and Department Chairperson for Library and Media Services; Kevin Kropp, Assistant Director of Admissions; Chrissy Mergendahl, Assistant Director of Accounting; Carl Nabozny, Multi-Media Coordinator; Casey O’Brien, Interim Assistant Dean of Academic Affairs; Michael Phippen, Professor of Transitional Studies; and Jaclyn Stevenson, Director of Marketing and Communication

6. **Resolution:**
a. **Resolution No. 0521-2183 Amend the Policy Manual**

Motion: Ms. Slutzky; **Seconded:** Mr. O’Hara

Vote: Yes – 6; No - 0; Abstention(s) - 0

Resolution: Accepted

7. **President’s Report**
Commencement

By any measure, Caravan Commencement was a spectacular success! Eight out of 234 graduates from the class of 2020 and 105 out of 212 graduates in the class of 2021 participated in the caravan. Many thanks to Bev Burka, the chair of the Commencement Committee, for her tireless attention to detail that resulted in a flawless event. Thanks as well to Trustees Kelly Konsul and MaryAnne Lee who joined us for the festivities. And congratulations to MaryAnne’s son and niece who were among the graduates. The College’s Facebook page and YouTube have fun photos and videos of the proceedings.

Enrollment

Today is the opening of the Summer I 2021 semester. The enrollment for Summer is up by 48 students! Matt Green, Assistant Dean of Enrollment Management will be looking at enrollment for the fall after our July break.

Operations Updates

The College is administering COVID-19 tests every week to all on-campus employees. The Columbia County Department of Health continues to use the College as a vaccination Point of Distribution. Since January 3, DOH has distributed more than 15,000 doses of the vaccine on campus. Our second-year nursing students are still helping to administer the vaccine.

Awards and Recognitions

The College celebrated the students from Hudson High School, Cairo-Durham High School, COARC, and other advocacy programs who graduated from the Community First program on May 4. Applause to the students in the Human Services program who serve as mentors and to Dawn DeFino who ten years ago identified the need for a learning and collaborative partnership to celebrate, motivate, and empower students with different abilities.

Dawn-Marie Blasl organized a dynamic event to celebrate the College in the High School teachers and guidance counselors. Taylor Mali, the celebrated author of “What Teachers Make: In Praise of the Greatest Job in the World”, was the keynote speaker.

Columbia-Greene’s Chi Gamma Chi chapter of Alpha Sigma Lambda, the honor society for post-traditional students, inducted four graduates who have distinguished themselves with scholarship, leadership, and community service. Alpha Sigma Lambda, whose motto is “First in Scholarship and Leadership”, is the oldest and largest national honor society for post-traditional students.

Miscellany

- *Earlier this month, the College officially launched its collaboration with The Olana Partnership and the Olana State Historic Site. This year-long engagement begins in fall 2021 and provides the opportunity for students to earn college credits in art, business, and environmental science and participate in a paid internship during summer 2022.*
- *Hope Rocks CoGreene, organized by Dawn DeFino and Joe Scampoli, returned last Thursday evening at the Greenville Drive-in to “raise awareness about suicide, addiction, mental illness, and the devastating effects of social isolation”.*

Bereavements

On a sad note, a C-GCC alumna from the class of 2015, Nicole Hines, passed away unexpectedly during childbirth.

Charles Rutherford, an adjunct in the Criminal Justice program several years ago, passed away in February.

Reminder

For those of you who can attend, the College’s Middle States liaison, Dr. Robert Bonfiglio, will be facilitating an Open Session on Tuesday, May 25, 2021, from 9:15 – 10 a.m. to provide feedback on the Self-Study Design document submitted last week.

8. Trustee Reports

Student Trustee, Emily Kratz reported:

Athletics update

Kali Drum, our new softball coach will be having letters of intent signings this week.

The renovation on the gymnasium has started.

Soccer workouts have been going well.

We are in the process of finding a new Men’s Basketball coach.

Student activities:

In recognition of Earth Day, the Student Activities Office conducted a trivia contest. A gift card was sent to the winner.

Personal:

I graduated!

9. Vice President’s Report

Vice President of Administration and Chief Financial Officer Dianne Toppie, reported:

I am pleased to report that we have hired a part-time bookkeeper for the Foundation and the Association to include Student Activities and Athletics. Her name is Susan Ludwig and she will begin on Monday, May 24th.

The work in the gymnasium is moving along swiftly. We are working out the details on the logos, court line placement and colors.

I would like to review the 2021-22 budget schedule. The calendar as it is established today, has the Board approving the budget at the July 19th meeting. I like this schedule as it would allow me the opportunity to present a draft budget at the finance committee meeting scheduled on June 21st. This would prevent us from having to schedule a special meeting to review the draft budget. Provided this schedule is ok with the Board, we just need to make sure we have a quorum at the July 19th meeting for approval of the budget.

Provost and Senior Vice President of Academic and Student Affairs, George Timmons reported:

Academic Affairs

- *On May 11, 2021, the Co-Chairs of the Middle States Self-Study Steering Committee submitted the Self-Study Design to the Middle States Commission. I want to thank Dr. Casey O'Brien and Dr. Steve Gavlik for coordinating this effort and all those who contributed to the development and editing of the document. Dr. Bonfiglio will be meeting with the College community via zoom on May 25, 2021.*
- *I want to thank Laura Sangi, Director of Health Services, and Lori Mashaw, Associate of Academic Affairs, for organizing the logistics regarding the Covid-19 testing for on-campus final exams. Also, thank you to Mary Garafalo, Christina Judisky, and Adrienne Tyrell for their assistance in conducting the test in an efficient manner and providing our students with a positive experience.*
- *President Drummer, Provost Timmons, Joan Koweek, and Bill Mathews had a preliminary meeting with Kirk Kneller, President of Kneller Insurance, to discuss the plausibility of adding insurance and finance micro-credentials or certificates to our academic portfolio. A second meeting will be held in the coming weeks to review recommended programs and next steps.*
- *Sheriff Bartlett, Columbia County, and Sheriff Kusminsky, Greene County, will be on campus on June 29, 2021, to participate in a meeting to discuss the Criminal Justice Program's Use of Force Simulator and how it will serve as a training tool for local law enforcement. We are excited to take the collaborative partnership between C-GCC and the Columbia and Greene Sheriff's department to another level of excellence.*
- *Congratulations to Dr. Melissa Boles, Assistant Professor, Biological Sciences, for being named Lumen Circles Fellow. Lumen Circles uses virtual learning communities to provide professional development to faculty aimed at refining student-centered teaching skills.*
- *Clint Mossman has decided to retire from his faculty position as Associate Professor of Computer Science after almost 43 years. Clint's employment began at Columbia-Greene Community College on September 1, 1978, as an Instructor of Data Processing. During his tenure, Clint's course instruction developed from Data Processing to Cybersecurity, Computer Forensics, and Network Security. Please join me in wishing Clint well in retirement and with his future endeavors.*

Student Services Update

I want to thank the Graduation Committee members for their work in planning a wonderful graduation event. We could not have asked for a more beautiful day, weather-wise. I want to give Beverley Burka a special shout-out for her outstanding work, as well as taking more of a leadership role with the planning of C-GCC's Caravan Graduation Commencement. Congratulations to Bev on her daughter Rebecca's graduation from C-GCC.

10. New Business/Other

11. News Release Summary

12. Announcement of the June Meeting

Monday, June 21, 2021 at 3:30 p.m.

13. Executive Session

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion: Mr. O'Hara; **Seconded:** Ms. Slutzky

Vote: Yes - 6; No - 0; Abstention(s) – 0

Resolution: **Accepted**

Entered Executive Session at: 4:38 p.m.

Motion: Mr. O'Hara; **Seconded:** Mr. Bohnsack

Vote: Yes -6; No - 0; Abstention(s) – 0

Resolution: **Accepted**

Exited Executive Sessions at: 5:03 p.m.

14. Adjournment:

Motion: Mr. O'Hara; **Seconded:** Ms. Lee

Vote: Yes – 6 ; No – 0 ; Abstention(s) - 0

Resolution Accepted

Adjournment at: 5:04 p.m.

Edward Schneier

Edward Schneier
Chairman, Board of Trustees

Mary E. Garafalo

Mary E. Garafalo
Executive Secretary to the Board

Consent Agenda

May 17, 2021

Approval of the Minutes from April 19, 2021 Board Meeting

Capital Fund Expenditures

- a. Warrant No. 21, Operating Warrant CO6140
- b. Warrant No. 34, Renovations and Improvements C06138

Operating Warrant Approval

- a. Warrant No. 04-21, Operating Warrant