

BOARD MEETING

For the regular meeting of the Board of Trustees of Columbia-Greene Community College was held on Monday, July 19, 2021 at 3:30 p.m. or thereafter in Room 614 on the college campus, 4400 Route 23 Hudson, New York, the following matters were submitted for consideration and action.

Present: Ned Schneier, Chairman; Phil Abitabile, Bruce Bohnsack, Kelly Konsul, Maryanne Lee, Peter O’Hara, Barbara Slutzky

Excused: Peter Markou

Others Present: Carlee Drummer, President; George Timmons, Provost/Senior Vice President of Academic and Student Affairs; Dianne Topple, Vice President of Administration and Chief Financial Officer; and Mary Garafalo, Executive Secretary to the Board of Trustees

1. **Call to Order, 3:30 p.m.**
2. **Roll Call, quorum present**
3. **Request for Approval of Agenda**
Motion: Ms. Lee; **Seconded:** Mr. Bohnsack
Vote: Yes – 7 ; No – 0 ; Abstention(s) – 0
Resolution: Accepted

Trustee Davis entered the meeting, 3:33 p.m.

4. **Request for Approval of the Items in the Consent Agenda**
Motion: Mr. Abitabile ; **Seconded:** Mr. O’Hara
Vote: Yes – 8; No – 0 ; Abstention(s) – 0
Resolution: Accepted
5. **Introduction of Guests and Items from the Floor**
Gregg Berninger, Professor of English; Catherine Carlson, Director of Accessibility Services; William DeLuca, Professor of Criminal Justice; Joan Koweek, Executive Director, Columbia-Greene Community Foundation; Carl Nabozny, Multi-Media Coordinator; Casey O’Brien, Interim Assistant Dean of Academic Affairs; Barbara Shaffer, Associate Professor of Psychology/Sociology; and Jaclyn Stevenson, Director of Marketing and Communication

6. Moment of Silence

Paula June
Nancy Smith

7. Resolutions

a. Resolution No. 0721-2187 to Approve the 2021-2022 Proposed Operating Budget of the College

WHEREAS, it is the responsibility and duty of the Board of Trustees of community colleges to approve budgets for colleges under Section 604.2, Codes, Rules and Regulations of the State of New York, 8 Education (B) and

WHEREAS, an operating budget for Columbia-Greene Community College for 2021-2022 has been prepared under the guidance of the President for presentation to the Board for approval, and

WHEREAS, the college is proposing an operating budget in the amount of \$17,234,092

THEREFORE, BE IT RESOLVED that the attached 2021-2022 Operating Budget of the college in the amount of \$17,234,092 be approved and subsequently be submitted to the sponsors and to the State University of New York for their approval.

Motion: Ms. Slutzky; **Seconded:** Ms. Lee

Vote: Yes – 8; No – 0; Abstention(s) – 0

Resolution: Accepted

b. Resolution No. 0721-2188 to Approve the 2021-2022 Tuition and Fee Schedule

WHEREAS, it is the responsibility and duty of the Board of Trustees of community colleges to establish tuition and fees under Section 604.2, Codes, Rules, and Regulations of the State of New York, 8 Education (B), and

WHEREAS, it is the intent of the Board that tuition and fees remain nominal to attract local students to the college and

WHEREAS, the college recommends the adoption of the attached schedule of tuition and fees,

THEREFORE, BE IT RESOLVED that the Board of Trustees of Columbia-Greene Community College agree that the attached schedule of tuition and fees for 2021-2022 be approved for submission to the counties with a recommendation for their approval.

Motion: ALL; **Seconded:** ALL

Vote: Yes – 8; No – 0; Abstention(s) – 0

Resolution: Accepted

8. **President's Report**

Enrollment

Summer I Term saw increased enrollment, and as of this morning, the Summer II term reflects a decrease in headcount but a modest increase in FTE. SUNY just released University statistics: deposits for incoming and returning students are down 2.4 percent.

Operations Updates

Last week SUNY distributed the preliminary guidelines for COVID-19 protocols for the fall semester. All on-campus students must be vaccinated and provide proof to Health Services. (However, this policy cannot be mandated until the FDA officially drops the Emergency Authorization from the vaccines.) Employees who have not been vaccinated must wear a mask at all times in the building and be tested weekly for the virus.

The College joined President Biden's Vaccination Champion College initiative and on August 4 will sponsor a vax clinic for students on campus in partnership with the Columbia County DOH. Incentives for participants – as well as those students already vaccinated -- include a \$10 gift card to Stewart's Shops and the chance to win free tuition for nine credits for part-time students and 12 credits for full-time students.

Miscellany

- *Use-of-Force Simulation Training Room garnered wonderful coverage last week from Albany TV Channels 6, 10 and 13 as well as coverage in the print media. Special thanks to Sheriffs Bartlett and Kusminsky, Police Chiefs Darling and Moore, and Assemblywoman Barrett for their support. Also, a special recognition Bill DeLuca for being such an enthusiastic spokesperson. The leadership from Columbia and Greene Counties will see the room in action this week.*
- *Admissions is sponsoring an Open House on Wednesday, July 21, 2021. Students interested in Auto Technology will receive a thumb drive containing the new just released promotional video.*
- *Karen Fiducia in Student Activities is searching for a new Student Trustee, and we will hope to introduce the new member representing the student body at the September 2021 meeting.*
- *No student whose records were compromised by the cyberattack in February have come forward to use the Experian credit monitoring. The case is closed as of June 30, 2021.*

9. **Trustee Reports**

Trustees Bohnack and Lee met with President Drummer, on moving forward with the Board of Trustees Curriculum Committee. They are eager to learn the process of curriculum and how decisions are made. A meeting with the entire Curriculum committee is planned directly after the August board meeting.

At the August Board meeting, we will be having a condensed meeting, primarily to vote on resolutions that take effect on September 1, 2021.

10. Vice President's Report

Vice President of Administration and Chief Financial Officer, Dianne Topple reported:

- The gym is amazing!
- We are looking at Food Service for the Fall semester. The "Blackboard Bistro" (The Arc of Mid Hudson) has been discussed as a possible catering service.

Provost/Senior Vice President of Academic and Student Affairs, George Timmons reported:

- The College will interview two finalists for Dean of Student Development this week. The Dean of Academic Affairs search committee has identified three finalists that will be interviewed beginning the first week in August. I am happy to report that the Construction Technology Faculty position and Director of Health Services position has been accepted. We are notifying candidates who were not selected before a public announcement is made.
- The Strategic Planning Committee (SPC) sub-committees continue to develop the implementation plan for the Institutional priorities.
- The Middle States Self-Study Steering Committee Co-chairs continue to plan over the summer to begin Steering Committee work in earnest in the Fall.
- Professor Dawn Holsapple, in the Math/Science Division, has decided to retire next month. I want to thank Dawn for her many years of service to the College. She has served most recently as Division Chair and on the Search Committee for Dean of Academic Affairs. Dawn Holsapple's employment began at C-GCC as an adjunct instructor in the Spring semester of 1995. She became a full-time Assistant Professor of Biology in 2002. She was honored with Chancellor's Award for Excellence in Teaching in 2020.

11. New Business/Other

12. News Release Summary

13. Announcement of the August Meeting

Monday, August 16, 2021 at 3:30 p.m.

14. Executive Session

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion: Mr. O’Hara; **Seconded:** Mr. Bohnsack

Vote: Yes – 8; No – 0; Abstention(s) – 0

Resolution: Accepted

Entered Executive Session at: 4:24 p.m.

Motion: Ms. Konsul; **Seconded:** Ms. Slutzky

Vote: Yes -8; No - 0; Abstention(s) - 0

Resolution: Accepted

Exited Executive Sessions at: 4:50 p.m.

15. Adjournment

Motion: Ms. Slutzky; **Seconded:** Mr. O’Hara

Vote: Yes – 8; No – 0; Abstention(s) – 0

Resolution: Accepted

Adjournment at: 5:00 p.m.

Peter O’Hara

Peter O’Hara
Vice Chairman, Board of Trustees

Mary E. Garafalo

Mary E. Garafalo
Executive Secretary to the Board

Consent Agenda

July 19, 2021

Approval of the Minutes from June 21, 2021 Board Meeting

Capital Fund Expenditures

- a. Warrant No. 36, Renovations and Improvements C06138

Operating Warrant Approval

- b. Warrant No. 06-21, Operating Warrant